

**Job Title:** Groups Pastor

**Reports to:** Administrative Pastor **Status:** Exempt/Salaried Full Time

**Prepared By/Date:** Michelle Ravan - 1/10/23 **Approved By/Date:** Van Barnhill - 1/10/23

## **Position Summary**

The Groups Pastor oversees the development and maintenance of Christian community through small groups at East Cooper Baptist Church (ECBC). This would include the overall vision and implementation of ECBC Groups. The mission of ECBC Groups is to bring our adult community into small group gatherings for the purpose of applying the Word of God and building relationships that intentionally encourage the passionate pursuit of Christ. Additionally, this position assists with other pastoral responsibilities as needed. For the right candidate, ECBC is willing to make this a Director position until the candidate has been able to complete the ordination process successfully.

## Roles and Responsibilities

- Oversee Community Groups, Man2Man, ReEngage and other groups as assigned
- Set vision and annual goals for groups according to ECBC's overall strategy and vision.
- Manage expenses within the approved annual budget.
- Recruit and develop group leaders.
- Regularly meet with group leaders to help assist/align their respective groups with the overall vision of ECBC.
- Provide biblical content, resources, and training materials for groups.
- Help connect guests and new members to groups.
- Plan and implement annual group leader training.

## **Qualifications and Requirements**

- Bachelor's Degree (required)
- M.Div or equivalent (desired)
- 4-8 years of ministry experience
- Proficient understanding of small group and interpersonal dynamics
- Proficient knowledge of Chrisitan resources for group study
- Proven leadership skills in team building and management
- Numerous projects/tasks are completed in a timely manner without assistance
- Complete ownership of work; fully responsible for final product
- Strong interpersonal skills
- Strong verbal and written communication skills
- Proven networking and counseling skills
- Ability to use appropriate judgment, discretion, sensitivity, and confidentiality